Barstow Community College
2020-2021 CATALOG Addendum

This addendum to the 2020-2021 Barstow Community College Catalog reflects updates and offers new educational opportunities for students. These updates/revisions were approved after the 2020-2021 Catalog was finalized. Although every effort has been made to ensure accuracy of information, all students should consult with a counselor for further information.

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Credit for Prior Learning may be obtained by one of the following methods:

- Achievement of a score of 3 or higher on an Advanced Placement Examination administered by the College Entrance Examination Board.
- Achievement of a score that qualifies for credit by examination in the College Level Examination Program (CLEP).
- Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
- Achievement of an examination administered by other agencies approved by the faculty member in the discipline of the course being challenged.
- Assessment approved or conducted by proper authorities of the college.
- Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination.
- Evaluation of Joint Service Transcript (JST).
- Evaluation of industry recognized credential documentation.
- Evaluation of student-created portfolios.

Credit may be awarded for prior experience or prior learning only for individually identified courses with subject matter similar to that of the individual's prior learning, and only for a course listed in the catalog of the community college. Award of credit may be made to electives for students who do not require additional general education or program credits to meet their goals.

Determination of Eligibility to Receive Credit by Examination:

- The student must be currently admitted to the college and in good standing,
- The student must have an education plan on file
- The student may petition to be examined only in subjects currently offered in the catalog and addendum and for which the student has not previously earned a grade or is currently enrolled.
- Credits acquired by examination are not applicable to meeting of such until load requirements as Selective Service deferment, Veteran's or Social Security benefits.
- No student may earn more than 25 units toward graduation or more than 15 units in a single semester via credit by examination.
- The student must select the grading mode (if the Pass/No Pass option is available) prior to taking the exam.
- Units earned through Credit by Examination cannot be used to meet the 12 unit residency requirement for an associate degree.
- A fee equivalent to the per unit charge will be assessed for each examination administered by the college and will not be waived by California College Promise Grant.

Transcription of Credit for Prior Learning

The student's academic record shall be clearly annotated to reflect that credit was warned by assessment of prior learning.

Advanced Placement

Any student who passes a College Board Advanced Placement (AP) examination with a minimum score of three in a subject matter will be awarded credit in a general education area with a subject matter similar to that of the AP examination. For any AP examination that the District does not offer a course similar in content, the District will award credit in the General Education area shown on the California Community College General Education AP List. If there is no General Education area that fits the AP Examination,

the District may award elective credit. The District shall post its Advanced Placement Credit procedure in the College Catalog.

International Baccalaureate

Students requesting Credit for Prior Learning using International Baccalaureate shall receive credit for completing a satisfactory score on a District approved high-level International Baccalaureate (IB) examination under the following circumstances:

- Official IB transcripts must be on file with Admissions and Records
- The student achieved a minimum acceptable score on the IB examination as recommended by the District's IB equivalency guide

College Level Examination Program

Students requesting Credit for Prior Learning using the College Level Examination Program shall receive credit for completing a satisfactory score on a District-approved College Level Examination Program (CLEP) under the following circumstances:

- Official CLEP transcripts must be on file in the Records Office
- The student achieved a minimum acceptable score on the CLEP examination as recommended by the District's CLEP Equivalency Guide

Credit for Military Service/Training

Students interested in Credit for Prior Learning using Joint Service Transcripts or the Military Articulation Platform shall receive credit as recommended by the American Council on Education (ACE) Directory and approved by the appropriate discipline faculty of the college under the following circumstances:

- The student shall complete the Credit for Prior Learning assessment petition
- Official transcripts must be on file in the Records Office. These may include Joint Services Transcript (JST), Sailor/Marine American Council on Education Registry Transcript (SMART), Army and American Council on Education Registry Transcript Service (AARTS), Community College of the Air Force (CCAF), Coast Guard Institute (CGI), DANTES/USAFI, Defense Language Institute Foreign Language Transcripts (DLIFLC), Defense Manpower Data Center (DMDC), DLPT Examinee Results, DA Form 330 Language Proficiency Questionnaire, or verified copies of DD214 or DD295 military records.
- Credit course equivalency shall be determined by the faculty of the appropriate discipline

Industry Recognized Credentials

Students interested in Credit for Prior Learning using industry recognized credential(s) shall receive credit as recommended by the appropriate faculty designee:

- The student shall complete the Credit for Prior Learning assessment petition available in the Counseling or Records office
- Enrollment services shall grant credit for industry recognized credential(s) that have already been evaluated and approved by the appropriate faculty designee

- If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate faculty:
    - The student meets with the faculty designee to receive further instructions for industry recognized credential(s) assessment
    - The student submits all industry recognized credential documents to the faculty designee for assessment of prior learning
    - If the faculty designee determines the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to the Records Office to be kept on file and recorded on the student transcript

Student-Created Portfolio Assessment

Students interested in Credit for Prior Learning using a student-created portfolio shall receive credit as recommended by the appropriate faculty designee under the following circumstances:

• A discipline approved portfolio assessment rubric for the course is on file

• The student shall complete the Credit for Prior Learning assessment petition available in the Counseling or Records Office

• The student meets with the faculty designee to receive further instructions for student-created portfolio assessment

• The student submits all portfolio documents to the faculty designee for assessment of prior learning If the faculty designee determines the student-created portfolio adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the appropriate grade and forward it to the Records Office to be kept on file and recorded on the student transcript

Procedures for Administering Examinations

The District will award college course credit for successful completion of a District examination administered by the appropriate faculty member under the following circumstances:

- Achievement of a grade that qualifies for Credit by Examination through the Career and Technical Education (CTE) Transitions program
- Credit by satisfactory completion of an examination administered by the District in lieu of completion of a course listed in the College Catalog

Students must meet with a counselor to initiate the credit by exam process, and complete the petition form. The examination is to be prepared by a faculty member in the discipline of the course being challenged and administered to the student by this instructor. The faculty member shall determine that the examination adequately measures mastery of the course content set forth in the outline of record. The examination is graded by the faculty member who prepares it and the results of the examination are reported to Admissions and Records for processing.