Mental Health Counselor

Under the direction of an administrator, the Mental Health Counselor provides leadership in mental health intervention to students in order to promote emotional health, student success and retention. Provides psychological intake, assessment, crisis intervention, personal counseling/psychotherapy, case management, consultation and referral services. The responsibilities of the Mental Health Counselor include, but are not limited to: Assessing the mental health needs of students and providing brief therapy; implementing comprehensive programs and services designed to facilitate the well-being of students; collaborating with campus faculty, staff and administrators; and providing resources and referrals with off campus organizations to meet the needs of students.

Representative Duties

Provide personal short-term and crises counseling services to students with emotional, social, learning, and career issues

Provides violence risk assessment of, and psychological counseling to, at-risk students

Participates as a member of the Barstow Community College "Crisis Intervention Team"

Provide individual and group therapeutic services; facilitates group therapy sessions

Serves as a consultant to faculty and staff on psychological factors and problems which may influence the behavior, motivation, and learning process of students

Develop student, faculty and staff educational resource materials

Develops and makes presentations in classrooms and other venues to promote positive mental health

Assists the area of Student Services and Counseling in managing students requiring disciplinary attention

Works with various campus departments to develop student, faculty and staff training/workshops and present educational program to promote personal, interpersonal and psychological health

Provide referrals for students that utilize college and community support services

Develop and implement preventive, educational and outreach programming to students who are often marginalized

Respond to mental health emergencies on the main campus, State Street and Fort Irwin

Develop and demonstrate a multicultural awareness and contribute to cultivating an inclusive, diverse, and respectful college community

Represents the Counseling Department on college wide committees and at community and professional meetings as needed

Maintains students' charts in accordance to State, County and quality assurance guidelines

May provide supervision of clinical hours for interns

Establishes working relationships with other staff, and public and private agencies emphasizing continuity of student care outside of the Student Mental Health Center

Serves on other campus, county, region and statewide teams, as needed

Makes mandated reports, as needed, to outside agencies

Provides reports to management and provides updates related to services and activities

Adheres to the standards of the Privacy Act of 1974, {U.S.C. § 552A} as amended; maintains and enforces all aspects of confidentiality of client information (FERPA and HIPPA)

Collaborates with psychiatry and other mental health services in the community to ensure the continuity of appropriate and necessary care

Serves as a liaison to community-based services providing mental health-related services for purposes of effective referrals

Qualifications/Requirements

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

A master's degree from an accredited graduate school or program in Counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, Social Work; Marriage, Family, and Child counseling; Marriage and Family Therapy; Couples and Family Therapy; Psychology; Clinical Psychology; Counseling Psychology; or Counseling with an emphasis in either marriage, family, and child counseling or marriage and family therapy.

- Two (2) years of increasingly responsible, professional experience in a college setting or clinical experience in a social work setting or in rehabilitative counseling
- May be required to complete a minimum of six (6) hours of supervision training or coursework within sixty (60) days of the commencement of supervision of ASWs, or interns, for licensure, and complete the minimum required training every two-year renewal period thereafter.
- May require a valid California driver's license

CERTIFICATES, LICENSES, REGISTRATION AND OTHER REQUIREMENTS:

Possession of a license as a Licensed Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT), Licensed Professional Clinical Counselor (LPCC), or Licensed Psychologist issued by the State of California.

DIVERSITY QUALIFICATIONS:
Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity and sexual orientation and ethnic backgrounds of community college students and staff.

DESIRED QUALIFICATIONS:

An earned doctorate from an accredited graduate school or program in Counseling or Clinical Psychology, Social Work; Marriage, Family, and Child counseling; Marriage and Family Therapy; Couples and Family Therapy; Psychology; Clinical Psychology; Counseling Psychology; or Counseling with an emphasis in either marriage, family, and child counseling or marriage and family therapy.

- Experience working in a college/educational setting.
- Experience and/or training which has enhanced a sensitivity to and understanding of the diverse academic, socio-economic, cultural and ethnic backgrounds of community college students.
- Bilingual with respect to the major languages spoken by the student population.

KNOWLEDGE, SKILLS, AND ABILITIES:
May be acquired through education, training, and/or experience.
Knowledge of: Principles of psychotherapeutic techniques, procedures, and trends in individual and group therapy and counseling, psychotherapy, and prevention strategies; Biological, behavioral and environmental aspects of emotional disturbances, mental disabilities, developmental disabilities, and substance abuse; Criteria for clinical diagnosis of emotional and mental disturbances as well as normal and abnormal emotional and mental development to include growth, development, and living relationships; Local community resources and various

community services programs; Pertinent local, state and federal rules, regulations and laws; and District policies, rules and procedures.

Ability to: Assess and evaluate clients' individual, social and behavioral problems, and determine the needs, services and appropriate treatment methods of clients, and initiate the most effective course of action; Make recommendations based on observations and interviews; Provide clinical supervision and train, assign and review work of assigned subordinate staff; Assess and prioritize multiple tasks, projects and demands; Develop clear, concise, and comprehensive case records and documentation; Work with various social, economic, and ethnic groups in a tactful and effective manner; Relate effectively and positively with assigned clients to establish trust and rapport; display empathy; Establish and maintain effective working relationships with colleagues, supervisors, students and clients, community partners, and others contacted in the performance of required duties; Effectively represent the District in contacts with clients, the public, community organizations, other District staff, and governmental agencies; Operate a personal computer utilizing a variety of standard software including electronic medical records; Safely operate a motor vehicle.

WORK DIRECTION, LEAD AND SUPERVISORY RESPONSIBILITIES:
May provide clinical supervision to interns to facilitate licensure; and work direction to student and short-term employees and/or other departmental staff as needed and/or required.

CONDITIONS OF EMPLOYMENT:

Full-time, ten-month contract plus 18 days beyond the length of the academic year at the option of the District. Placement on the Certificated Salary Schedule commensurate with education and experience plus 10% for the 18 extra days. Requires 40 hours per week of direct service day and/or night hours as assigned, plus other full-time staff responsibilities such as committee assignments, liaison assignments and other assignments as determined by contractual agreement and/or the assigned academic administrator.

Board Approved: February 20, 2019